



JOB TITITLE:	Level IV – Personal Protection Officer
Location:	Texas
Department:	Operations
Reports:	Operations manager

RESPONSIBILITIES OVERVIEW:

Plainclothes Armed Security Agent to conduct advance operations, close-in protection details, overt and covert security to protect persons, places and property.

PRIMARY DUTIES:

Typical duties of Level IV Security officers include, but are not limited to, the following:

- Executive protection conducted close-in or passively as required by the client. Executives may require static, mobile or direct protection. Tactical considerations are largely based on whether the protectee is or considers themselves a high-profile person or low-profile person.
- High Profile Protectee – operations require an overt agent or team of agents to conduct advance operations, and constant close-in protection in public, while traveling and on special occasions. Once secured at what have been deemed “safe locations” a more passive role may be played by the security agents. The security team builds a ring of protection in close proximity to the protectee.
- Low Profile Protectee – operations are tailored for persons who wish to live as normal a life as possible, while maintaining an effective level of protection. With more detail, and should it become necessary, we can further develop and exact “fit” security solution. Our staff can evaluate details such as the people to protect, persons allowed access to the protected person(s), places to protect, related travel plans, and known security risks.

REQUIRED EDUCATION, COMPETENCIES AND FUNCTIONS

- Be at least 21 years of age
- Assigned personnel shall possess, at a minimum, either a high school diploma or a General Equivalency Diploma (G.E.D.)
- Five years’ experience as a licensed Level III or Level IV Security officer, Military Veterans (or active National Guard, with HON discharge, DD214, or honorably discharged and retired police officers with at least 2 years’ experience.
- Subject to a background investigation in accordance with all federal, state, and local laws
- Must possess or be eligible to receive a Level IV Security License from the Texas Department of Public Safety – training provided by PPI Security.
- All assigned personnel shall be able to read, speak, understand and write the English language.
- Security officers must be physically capable of performing all essential job duties, with or without reasonable accommodation. The following requirements apply to the extent job-related and consistent with business necessity:
 - Able to stand for up to 10-hours based on post requirements
 - Able to sit for up to 10-hours based on post requirements
 - Ability to climb up and down stairs
 - Able to lift a minimum of 20 lbs., unassisted

- Ability to walk unassisted
- Officers must be mentally alert and capable of exercising good judgment, implementing instructions and assimilating necessary specialized training. Emotional and mental stability are essential considering duties normally require contact with the public and quick action under emergency situations.
- **Driving Positions** - must possess a valid Driver's License with at least one year of driving experience, a clean driving record (no major violations within last 36 months, no more than 1 accident in last 24 months, no more than one minor moving violation in last 24 months), and the ability to safely operate a vehicle

SHIFT SCHEDULE:

- Various Schedules available – Day/Night and Weekdays and Weekends

BENEFITS

- Health Insurance for full-time positions
- Paid time off (fulltime only - requirements apply)
- Flexible part time and full-time schedule
- Holiday Pay

HOURLY AND SALARY

- Based on experience level \$20 - \$35 an hour